

TOWNSHIP OF LOWER ALLOWAYS CREEK

PO Box 157

501 Locust Island Road

Hancocks Bridge, New Jersey 08038

APPLICATION FOR EMPLOYMENT

www.lowerallowayscreek-nj.gov

We are an equal opportunity employer and do not unlawfully discriminate in employment. No question on this application is used for the purpose of limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state or federal law. Equal access to employment, services and programs is available to all persons. Those applicants requiring reasonable accommodations to the application and/or interview process should notify a representative of the organization.

Position applied for: Superintendent of Public Works Employment type: Full Time

Name: _____ Date: ____/____/____

Address: _____

Phone # Home : _____ Cell: _____ Email: _____

Note: you may be contacted by email

Drivers license #: _____ Date available: _____

What would be your travel time to our Public Works Location ? _____

How were you referred to us ? _____

EMPLOYMENT HISTORY Please provide all employment information for your past three employers starting with the most recent

Employer: _____ **Position Held:** _____

Address: _____ **Telephone #:** _____

Immediate supervisor and title: _____

Dates employed: From: _____ **to:** _____

Reason for leaving: _____

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Employer: _____ **Position Held:** _____

Address: _____ **Telephone #:** _____

Immediate supervisor and title: _____

Dates employed: From: _____ **to:** _____

Reason for leaving: _____

Continues on the other side

Employer: _____ Position Held: _____

Address: _____ Telephone #: _____

Immediate supervisor and title: _____

Dates employed: From: _____ to: _____

Reason for leaving: _____

SKILLS

Computer: List all software/programs you have used and level your of proficiency: _____

Summarize any job related training, skills, licenses, certifications and/or other qualifications

EDUCATION

High School: _____

College / Technical: _____

Other Training _____

REFERENCES (must be supplied) List three references: Name, phone number and years known (not relatives)

I hereby authorize the potential employer to contact, obtain and verify the accuracy of information contained in this application from all previous employers, educational institutions and references. I also hereby release from liability the potential employer and its representatives for seeking, gathering and using such information to make employment decisions and all other persons or organizations for providing such information. I understand that any misrepresentations or material omissions made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, or whenever it may be discovered. If I am employed, I acknowledge that there is no specified length of employment and that this application does not constitute an agreement or contract for employment. Accordingly, either I or the employer can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state law. I understand that it is in the policy of this organization not to refuse to hire or otherwise discriminate against a qualified individual with a disability because that persons need for a reasonable accommodation as required by the ADA. I also understand that if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization with three (3) days of being hired. Failure to submit such proof within the required time shall result in immediate termination of employment. I represent and warrant that I have read and fully understand the foregoing and that I seek employment under these conditions.

Applicant's Signature: _____ Date: ____/____/____

In order for this application to be considered, it must be completely filled out. An incomplete application will not be considered for the position applied for. Please note that if the position has an application closing date, applications submitted after the designated closing date will not be considered